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Name	Position
Lance Warner	Board of Manager – Education Committee
Mathio T. Le	Board of Manager – Emerging Professional Committee
Colin Wright	Board of Manager – Program Committee
Chris Barr	Board of Manager – Program Committee
Wayne Rogers	Board of Manager
Ken Glowinski	Board of Manager
Daryle Tilroe	Board of Manager
Morley Harke	Board of Manager
Glenn Stowkowy	Board of Manager
Derek Pogany	Board of Manager
Gerald Blouin	Board of Manager

#### **4.0 PRESENTATION**

- .1 Sunil Nakai and Heather Chappell provided a presentation to the attending members regarding current lighting projects in and around the Edmonton area.

#### **5.0 ADJOURNMENT**

- .1 Conrad Andrelunas provided closing remarks and adjourned the meeting.



## Illuminating ENGINEERING SOCIETY

Illuminating Engineering Society  
of North America  
IESNA West District No. 6  
Edmonton Region

**ANNUAL MEETING – 28 May 2014**

## Agenda

- 11:30 Lunch
- 11:45 AGM
  - Welcome and Introductions (2013/14 Board of Managers)
  - Minutes from 2013 AGM
  - 2013/14 Activities Review
  - Financial Report
  - Election of 2014/15 Officers and Board of Managers
- 12:05 Presentation: Lighting in Edmonton  
by Sunil Nakai and Heather Chappell
- 12:45 Closing remarks from 2014/15 IES Section 79 President

## Thanks to Our 2013/2014 Officers and Board of Managers

President – Trina Larsen  
Vice President – Colin Wright  
Education Chair – Sunil Nakai  
Secretary – Brent McCabe  
Public Relations / Awards – Christina Joe  
Treasurer – Conrad Andrelunas  
Emerging Professionals Chair – Heather Chappell  
Social Media Coordinator – Ryan Sonnenberg  
Webmaster – Vlado Cicovski  
Past President – Glenn Stowkowy  
Board of Managers – Daryle Tilroe, Derek Pogany, Norman Henze, Wayne Rogers, Ken Glowinski, Lance Warner, Morley Harke, Kerri Hildebrandt



Section 79

## 2013/14 Activities and Education

19 September 2013 – Social Event – Streetcar Cruise  
8 October 2013 – Commissioning Advanced Lighting – Trina Larsen – IES  
National Conference Preview  
14 November 2013 – Social Event – Oil King Game  
January / February 2014 – Fundamentals of Lighting Class  
31 January 2014 – Light Efficient Community Policy – Vlado Cicovski  
20 March 2014 – Social Event – Curling  
24 April 2014 – Disruptive Technologies – IES Roadshow – Fred Oberkircher  
28 May 2014 – AGM and State of Lighting in Edmonton

**Many thanks to Heather Chappell, Ryan Sonnenberg, Colin Wright and Sunil Nakai, for organizing many of these events**



Section 79

## Social Media

iesedmonton.org  
Facebook  
Twitter  
LinkedIn

**Many Thanks to Vlado Cicovski for maintaining the Website and Ryan Sonnenberg for making us “social”**



Section 79

## Financials

### Revenue:

Special Events:	\$2737.10
Education – IES Training Course:	\$3311.72
Other:	\$ 275.63
Annual Membership from IES:	\$ 385.20 (USD)

Total Revenue: \$6709.65

- Unaudited -



Section 79

## Financials

### Expenses:

Special Events:	\$3381.93
Education – IES Training Course:	\$ 406.74
Business Meetings:	\$ 218.86
IES Bi-Annual District #6 Activity Fund:	\$ 0.00
Miscellaneous Expenses:	\$ 561.74
(Web Hosting, AAA Advertising)	
Fees:	\$ 23.91
Stationary, Postage, etc.	\$ 15.74
Total Expenses:	\$4608.92

Note – not accounted: 2014 AGM Expenses

- Unaudited -



Section 79

## Financials

### Bank Balance:

End of May 2013	\$6071.25
End of May 2014	\$8171.98

Note – not accounted: 2014 AGM

- Unaudited -



Section 79

## Financials

	2012-2013	2013-2014
Revenue	\$8190.32	\$6709.65
Expenses	\$7029.06	\$4608.92
Profit/Loss	\$1161.26	\$2100.73

- Unaudited -



Section 79

## Election of 2014/2015 Officers

President  
Vice President  
Secretary  
Treasurer  
Education Chair  
Program Co-Chairs  
Emerging Professionals Chair  
Webmaster  
Social Media Coordinator  
Membership and Nominating Chair  
Public Relations / Awards Chair  
Board of Managers

Past President – Trina Larsen



Section 79

## Benefits of Becoming a Section Officer

### Leadership Skills

-Build delegation and command presence abilities

### Communication Abilities

-Increase your persuasion skills by learning to market your section programs to members and potential members

### Project Management

-Design programs for your section that appeal to member interests  
-Enhance your research skills, find out what your membership's interests are  
-Implement the development of compelling programs. Qualify program presenters that will engage your membership audience

### Financial Skills

- Create budgeting for programs and events



Section 79

# IESNA ANNUAL SECTION FINANCIAL REPORT

May 28 2014

Illuminating Engineering Society Edmonton Section #79  
SECTION NAME: WEST DISTRICT NUMBER: 6

Section Treasurer: Conrad Andrelunas  
Period July 1, 2013 to May 28, 2014

## REVENUE

1. Balance brought forward from previous report,  
July 1,2012 ( include all cash, investments, etc. at cost).

Column A

Column B

\$6,071.25

2. Revenue (if exceeds \$200, please indicate breakdown below, use reverse side if necessary)

3. IES - Special Events

4. Educational- IES Training Course

5. Educational - Webinars

6. Other—see reverse \_\_\_\_\_

7. Annual Membership Rebate IES USD

**REVENUE Subtotal**—total all income, enter in columns A and B

\$2,737.10
\$3,311.72
\$0.00
\$275.63
\$385.20
<u>\$6,709.65</u>

\$6,071.25

**8. TOTAL REVENUE** —(Add items) enter in column B

\$12,780.90

## EXPENSES

1. EXPENSES: Misc Expenses see list on page 2.

2. Business meetings

3. IES - Special Events

4. Educational- IES Training Course

5. Educational - Webinars

6. Fees

7. Stationery, postage, literature

8. IES Event Signs

9. IES Bi-Annual District #6 Activity Fund

**EXPENSES Subtotal**—(Add items) enter in columns A and B

\$ (561.74)
\$ (218.86)
\$ (3,381.93)
\$ (406.74)
\$ -
\$ (23.91)
\$ (15.74)
\$ -
\$ -
<u>\$ (4,608.92)</u>

\$ (4,608.92)

**Bank Balance as of May 28, 2014**

\$8,171.98

**BALANCE for year ending June 1, 2013**

Subtract item 21 from 12, enter in column B.

Note: Using reverse side—indicate a complete breakdown of line 1

Line 22 should reflect all cash, investments, etc., on hand, at cost as of June 30th.

\$8,171.98

Bank Balance to Nov 13, 2013

The preceeding Financial Report has been reviewed and approved by the Section Board of Managers.

\_\_\_\_\_  
Signature of Section Treasurer      Date      Signature of Section President      Date

**IESNA ANNUAL SECTION FINANCIAL REPORT - PAGE 2 of 2**

**REVENUE**

Membership Rebate:		\$385.20
	Total	<u>\$385.20</u>

**EXPENSES**

Web Hosting for IES Chapter 3 year term		-\$10.49
AAA Advertising Charge		-\$275.62
	Total	<u>-\$286.11</u>

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**BREAKDOWN OF ITEM 22 Cash In Bank**

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Mutual Funds	N/A
Bonds	N/A
Other Assets	N/A

## Illuminating Engineering Society Edmonton Section #79

West District 6

## Bank Statement Balance

July 1, 2013 to May 28, 2014

CHEQUE No	Date	Particulars	Account	Payment	Deposit	Balance Forward
						\$ 6,071.25
	02-Jul-13	Bank Charge - Items on Deposit Fee	FEE	\$ (0.40)	\$ -	\$ 6,070.85
	02-Jul-13	Bank Charge - ATM CD fee	FEE	\$ (0.21)	\$ -	\$ 6,070.64
	02-Jul-13	Bank Charge - Paper Statement w/ Image	FEE	\$ (2.00)	\$ -	\$ 6,068.64
316	09-Jul-13	IES Memory Stick	STATIONARY	\$ (15.74) x	\$ -	\$ 6,052.90
	01-Aug-13	Bank Charge - Paper Statement w/ Image	FEE	\$ (2.00)	\$ -	\$ 6,050.90
	03-Sep-13	Bank Charge - Paper Statement w/ Image	FEE	\$ (2.00)	\$ -	\$ 6,048.90
317	05-Sep-13	Streetcar Event - Catering Downpayment	EVENT	\$ (253.32) x	\$ -	\$ 5,795.58
	26-Sep-13	Streetcar Event - Ticket Sales	EVENT	\$ -	\$ 418.54	\$ 6,214.12
	01-Oct-13	Bank Charge - Paper Statement w/ Image	EVENT	\$ (2.00)	\$ -	\$ 6,212.12
304	08-Oct-13	Streetcar Event - Supplies - Heather Chappell	EVENT	\$ (192.52)	\$ -	\$ 6,019.60
e-4034	21-Oct-13	Streetcar Event - Catering/Rental/Supplies - Paid By R	EVENT	\$ (466.87)	\$ -	\$ 5,552.73
	21-Oct-13	Bank Charge - e-Transfer Fee	FEE	\$ (1.50)	\$ -	\$ 5,551.23
305	01-Nov-13	Web Hosting Canada - Annual Fee	MISC	\$ (10.49)	\$ -	\$ 5,540.74
	05-Dec-13	Bank Charge - e-Transfer Fee	FEE	\$ (1.50)	\$ -	\$ 5,539.24
e-6066	05-Dec-13	IESNA Annual General Meeting - Hotel - Trina	EVENT	\$ (564.68)	\$ -	\$ 4,974.56
	13-Dec-13	Bank Charge - e-Transfer Fee	FEE	\$ (1.50)	\$ -	\$ 4,973.06
	13-Dec-13	IESNA December Meeting - Meals - Conrad	MEETING	\$ (218.86)	\$ -	\$ 4,754.20
	02-Jan-14	Bank Charge - Service Fee	FEE	\$ (1.10)	\$ -	\$ 4,753.10
	05-Feb-14	Ticket Sales - CaGBC - Commissioning Seminar	TRAINING	\$ -	\$ 108.86	\$ 4,861.96
0795	07-Feb-14	Ticket Sales - Eventbrite - CoE Outdoor Lighting Policy	EVENT	\$ -	\$ 891.50	\$ 5,753.46
	19-Feb-14	IES Edmonton - Members and Associate Dues	REBATE		\$ 385.20	\$ 6,138.66
	20-Feb-14	Ticketsales - Fundamentals of Lighting	TRAINING		\$ 3,202.86	\$ 9,341.52
	20-Feb-14	Catering - CoE Outdoor Lighting - Trina	EVENT	\$ (593.47)		\$ 8,748.05
	20-Feb-14	Student Manuals - Fundamentals of Lighting - Trina	TRAINING	\$ (406.74)		\$ 8,341.31
	20-Feb-14	Bank Charge - e-Transfer Fee (x2)	FEE	\$ (3.00)		\$ 8,338.31
	03-Mar-14	Bank Charge - Items on Deposit Fee	FEE	\$ (0.20)		\$ 8,338.11
	03-Mar-14	Bank Charge - Service Fee	FEE	\$ (5.50)		\$ 8,332.61
	24-Mar-14	Curling Event - Sheet Rental & Buffet	EVENT	\$ (319.00)		\$ 8,013.61
	24-Mar-14	Curling Event - Instructor and Catering Tips - Heather	EVENT	\$ (25.00)		\$ 7,988.61
	24-Mar-14	Bank Charge - e-Transfer Fee to Heather	FEE	\$ (1.50)		\$ 7,987.11
	24-Mar-14	Bank Charge - e-Transfer Fee to Heather	FEE	\$ (1.50)		\$ 7,985.61
	27-Mar-14	Event Brite - Curling Event	EVENT		\$ 212.98	\$ 8,198.59
	21-Apr-14	AAA Advertising	MISC	\$ (551.25)		\$ 7,647.34
	30-Apr-14	Reimbursement for Curling Tip by Heather	EVENT		\$ 25.00	\$ 7,672.34
	01-May-14	Event Brite - Roadshow	EVENT		\$ 1,189.08	\$ 8,861.42
		AAA Advertising - 50% Reimbursed Calgary Chapter	MISC		\$ 275.63	\$ 9,137.05
		IES Roadshow - Speaker Honorarium	EVENT	\$ (105.95)		\$ 9,031.10
325		IES Roadshow - Catering	EVENT	\$ (859.12)		\$ 8,171.98

Accounts

Expense

EVENT

FEE

FUND

MEETING

MISC

SIGNS

STATIONA

TRAINING

WEBINAR

WEBSITE

Revenues

EVENT

MISC

REBATE

TRAINING

WEBINAR