Illuminating
ENGINEERING SOCIETY

Illuminating Engineering Society
of North America
IESNA West District No. 6
Edmonton Region

ANNUAL MEETING – 25 May 2015

Agenda

11:30 Lunch

11:45 AGM
- Welcome and Introductions (2014/15 Board of Managers)
- Minutes from 2014 AGM
- 2014/15 Activities Review
- Financial Report
- Election of 2015/16 Officers and Board of Managers

12:05 Presentation: Lighting in Edmonton
by Katy Evans & Ryan Sonnenberg

12:45 Closing remarks from 2015/16 IES Section 79 President

Thanks to Our 2014/2015 Officers and Board of Managers

President – Conrad Andrelunas
Vice President – Brent McCabe
Education – Sunil Nakai
Secretary – Vlado Cicovski
Public Relations / Awards – Randy Phung
Treasurer – Christina Joe
Program – Heather Chappell
Social Media Coordinator – Ryan Sonnenberg
Nominating Chair / Membership Chair – Katy Evans
Webmaster – Vlado Cicovski
Emerging Professionals – Austin Krausert
Board of Managers – Daryle Tilroe, Derek Pogany, Colin Wright, Mathio Le, Chris Barr, Wayne Rogers, Ken Glowinski, Lance Warner, Morley Harke, Glenn Stowkowy, Gerald Blouin

Section 79

2014/15 Activities and Education

July 11th & 25th 2014 – 5-Year Planning Session

October / December 2014 – Fundamentals of Lighting Class

November 25th 2014 – IMAX Tour

January 14th 2015 – Christmas Lunch

February 17th 2015 – Daylighting Lunch Seminar w/ Joel Loveland

February 18th 2015 – Back Stage at the Jubilee – IES Table

March 18th 2015 – Drinks at the Mercer Tavern

May 27th 2015 – AGM and State of Lighting in Edmonton

June 25th 2015 – Social Event – Picnic at Emily Murphy

Section 79

5-Year Plan

Plan Goals

1. Share Good Lighting Design
2. Training
3. Social Activities
4. Promotion & Advertising

Developed a 1-Year plan with firm dates

Special thanks to Trina Larsen for facilitating the sessions ☺

Section 79

5-Year Plan

1. Share Good Lighting Design

- Goal of 4 Site Tours / Year: 1 Completed (IMAX)
- Create Project Template Sheet: In Progress
- Publish an Article: Complete template first
- State of Lighting @ AGM: Complete
- Blog: Not started

Section 79

5-Year Plan

2. Training

- 4 breakfast or lunch seminars / yr: 1 completed
- Fundamentals of lighting class: complete
- 2 advanced lighting seminars:
  - Lighting Design Process this summer
  - Lighting Controls this fall
- Train the trainer: Completed (Sunil and Conrad)

Section 79

5-Year Plan

3. Social

- 4 events: 2 completed, 1 in June
- Chapter meets ups at Lightfair, Street & Area
- Social Media: On going (Thanks Ryan)
- Increase our attendance: On going

Section 79

5-Year Plan

4. Promoting & Advertising

- Develop Promotion Strategy: in progress
- Professional alliances: on going
  - AAA advertising
  - Table at Backstage at the Jubilee
- Create on-line calendar: not started
- Capstone Project: not started
- Post-Secondary Grant or Scholarship: later

Section 79

"Investments"

Profits spent on increasing our visibility and improving the quality of our materials

1. Business Cards & Holder
2. IES Chapter Sign
3. IES Event Signs (IMAX, Daylighting)
4. Two Easels

Thanks to Brent McCabe and Katy Evans

Next step will be to upgrade the website to the Squarespace platform

Section 79

Financials

Revenue:

Special Events:	$ 5,064.55
Education – IES Training Course:	$ 7,637.40
Annual Membership from IES:	$ 505.82
Total Revenue:	$13,207.77

- Unaudited -

Section 79

Financials

Expenses:

Special Events:	$ 5,250.67
Education – IES Training Course:	$ 2,081.35
Business Meetings:	$ 747.89
IES Bi-Annual District #6 Activity Fund:	$ 1,500.00
Fees:	$ 20.39
Signs, Business Cards, Easels	$ 1,751.54
Total Expenses:	$11,351.84

Note – not accounted: 2014 AGM

- Unaudited -

Section 79

Financials

Bank Balance:

End of May 2014	$13,207.77
End of May 2015	$11,351.84

Note – not accounted: 2014 AGM

- Unaudited -

Section 79

Financials

	2012-2013	2013-2014	2014-2015
Revenue	$8,190.32	$6,709.65	$13,207.77
Expenses	$7,029.06	$4,608.92	$11,351.84
Profit	$1,161.26	$2,100.73	$1,855.93

- Unaudited -

Section 79

Election of 2014/2015 Officers

President
Vice President
Secretary
Treasurer
Education Chair
Program Co-Chairs
Emerging Professionals Chair
Webmaster
Social Media Coordinator
Membership and Nominating Chair
Public Relations / Awards Chair
Board of Managers

Section 79

Benefits of Becoming a Section Officer

Leadership Skills
-Build delegation and command presence abilities

Communication Abilities
-Increase your persuasion skills by learning to market your section programs to members and potential members

Project Management
-Design programs for your section that appeal to member interests
-Enhance your research skills, find out what your membership's interests are
-Implement the development of compelling programs. Qualify program presenters that will engage your membership audience

Financial Skills
- Create budgeting for programs and events

Section 79

President

Nominations:

Conrad Andrelunas

Section 79

Vice - President

Nominations:

Brent McCabe

Section 79

Secretary

Nominations:

Vlado Cicovski

Section 79

Treasurer

Nominations:

Trina Larsen

Section 79

Education Chair

Nominations:

Sunil Nakai

Section 79

Program Co-Chairs

Nominations:

Heather Chappell

Colin Wright

Section 79

Emerging Professionals Chair

Nominations:

Section 79

Webmaster

Nominations:

Colin Fair

Section 79

Social Media Coordinator

Nominations:

Ryan Sonnenberg

Section 79

Membership / Nominating

Nominations:

Katy Evans

Section 79

Public Relations / Awards

Nominations:

Randy Phung

Section 79

Board of Managers

Glenn Stowkowy

Ken Glowinski

Daryle Tilroe

Derek Pogany

Section 79