Illuminating ENGINEERING SOCIETY
Illuminating Engineering Society of North America
IESNA West District No. 6
Edmonton Region

Section 79 - Board of Directors Meeting Agenda

Time: 11:30AM – 1:30PM December 14, 2016

Location: DIALOG – Suite 100, 10237 – 104 Street

11:30 Welcome and Introductions

11:35 Review and approval of minutes from last meeting

11:40 Committee and Chair Reports:

- Financial Update (Treasurer - Joshua Bornia)
- Planning
- Events
    - Fundamentals Tour - Rogers Place – Follow-up
        - Positive comments
        - Lanyard Recovery
        - Social Venue – Mercer's Tavern
    - Social Events
        - Experience Lab - update
        - Telus World of Science - update
    - Sponsorship ideas
        - Yearly vs. Event by event
        - Event Costs
    - IES Awards Workshop (Trina Larsen, Brent McCabe)
        - Event planning
    - IES Road show - TBD
    - Other events
    - Honorarium or in-lieu ideas
    - Presentation Guidelines – Company Logos and discussions
- Education (Co-Chairs - Benjamin Rajewski, Trina Larsen)
    - Fundamentals Fall 2016 Sessions – Follow up
        - Attendee feedback review
            - Session Pros - Cons
            - Material Pros - Cons
        - Comments to Tom Butters - IES Director of Education (tbutters@ies.org)
    - Advanced Sessions – (plans for 2017-2018)
- Program (Bridget Fox-Luzny, Conrad Andrelunas)
- Membership / Nominating (Ian McGuinness)
- Communications (Colin Fair)
    - Illumination awards content to be updated
    - IES Roadshow – Date TBC
    - Create links to other district chapters (Anchorage, Calgary, Portland, Saskatoon/Regina, Seattle, Vancouver, and Winnipeg). Keep informed of the other local chapter events when traveling…..

- Emerging Professionals (John Kirstein, Meghan Barkley)
  - Student update

- Awards Chair (Randy)
  - Update on IES award submissions
  - Request for reviewers
  - Northern Lights Service Award

- IES District Meeting – Information Update
  - AEFI support

1:00 Other Business

1:30 Adjourn

Next Meeting January 11, 2017